

# Operational Readiness Evaluation Phase Checklist

| <b>PHASE ONE</b>   |                          |                   |                 |
|--|--------------------------|-------------------|-----------------|
| <b>TASKS</b>   | <b>RESPONSIBLE PARTY</b> | <b>EVALUATION</b> | <b>COMMENTS</b> |
| Arrival of FH personnel in-country and movement to classroom. Registration of personnel for class credit, safety brief, in-country brief and introduction to FHAT and Evaluation teams.<br>Completion time = 1 hour. | Command Staff            |                   |                 |
| <b>EVALUATION COMMENCES</b><br>All Hands formation & muster. Muster sheet submitted with name, rank and SSN provided. Completion time = 30 minutes.  | Command Staff            |                   |                 |
| Chain of Command established in central location and submitted to HQ.<br>Completion time = 30 minutes.   | Command Staff            |                   |                 |
| Public Works Dept. Chain of Command established and submitted to HQ. Ensure Survey Team members, HAZMAT Officer, Safety Officer & Fire Marshall are identified.<br>Completion time = 1 hour.                         | Public Works             |                   |                 |
| All personnel change into camouflage utilities & issued web gear.<br>Completion time = 1.5 hours.  | Command Staff            |                   |                 |
| Movement of personnel and gear to pier area.<br>Completion time = 3 hours.   | Command Staff            |                   |                 |
| Locate and open CO's locker.<br>Completion time = 15 minutes.  | Command Staff            |                   |                 |
| Establish radio communications with HQ after opening the CO's locker.<br>Completion time = 30 minutes.   | Communications           |                   |                 |
| Request MREs from HQ via voice communication.  | Command Staff            |                   |                 |
| Request weapons from HQ and designate accepting GMG. Weapons & radios must be issued to appropriate personnel prior to the hospital area secured.  | Command Staff            |                   |                 |

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| <p><b>CESE BEEP</b><br/>           4 pieces of CESE identified by brigade representative must be BEEPed. After completion of first 2 pieces, all CESE in yard available for use and Phase 1 may continue. Second two pieces of CESE must be completely BEEPed prior to the movement to Phases 2-8.</p> | Public Works            |  |  |
| <p>Locate and identify ISOs and assign priority of movement to AOR.<br/>           Establish marshalling plan at pier.</p>   | Senior EO/<br>Yard Boss |  |  |
| <p>Secure hospital site (AOR). Provide for security of the AOR and material (roaming watch, gate &amp; perimeter guards). Ensure Marine perimeter security on site through HQ.</p>   | Security                |  |  |
| <p>Personnel movement to AOR.</p>  | Command Staff           |  |  |
| <p>Survey Team stakout 3 GPLs then proceed to Base Camp Head (BCH) layout.<br/>           Completion time = 30 minutes <b>EACH</b></p>   | Public Works            |  |  |
| <p>Request potable water source. HQ provided 400gal water bull ready for use upon FH arrival in-country.<br/>           Locate and test potable water for suitability.</p>   | Preventive<br>Medicine  |  |  |
| <p>Locate staging area and establish marshalling yard at hospital site.</p>  | Senior EO/<br>Yard Boss |  |  |
| <p>Move ISOs in correct echelon order. Operate RTCH - member must have previous training in order to operate. After arrival of first AP ISO to AOR, all other AOR ISOs are available.</p>  | Senior EO/<br>Yard Boss |  |  |
| <p>Erect 5 berthing tents for DA &amp; AP personnel - 45 minutes per tent team.<br/>           Total completion time = 4.5 hours</p>   | All Hands               |  |  |
| <p>Erect Admin tent.<br/>           Completion time = 45 minutes.</p>  | All Hands               |  |  |
| <p>Develop power distribution plan and upgrade as needed. Operate generators and install power to GPLs. Ensure generator watches and logs are established and maintained.</p>  | Public Works            |  |  |

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| Install limited utilities - install 2 BCHs upon arrival of BCHs to hospital site. Installation of power and water must be complete prior to the other 4 BCHs coming online. | Public Works        |  |  |
| Super-chlorinate & test water systems in BCHs.  | Preventive Medicine |  |  |
| Erect Circus tent.<br>Completion time = 1.5 hours.  | All Hands           |  |  |
| Install power to Circus tent.   | Public Works        |  |  |
| Develop cleaning bills and complete water and sanitation checks for BCHs.   | Preventive Medicine |  |  |
| Establish Public Works watchbill and trouble call desk.   | Public Works        |  |  |
| Survey Team establish hospital benchmark and hospital layout of 3 functional area wings according to plan, vice the concrete pads.<br>Completion time = 1 hour.             | Public Works        |  |  |
| Once Survey Team evaluated on 3-wing layout, layout for 3 ISOs to concrete pads completed before ISO placement.   | Public Works        |  |  |
| Request husbanding agent for host nation contract support to establish waste water and trash disposal sites, fuel source and HAZMAT disposal.                               | Supply              |  |  |
| Locate crypto once COMM VAN arrives at hospital site.   | Communications      |  |  |